

# Washington Montessori, Inc. Board of Trustees Agenda

Rescheduled meeting from May 19, 2011

To be held June 2, 2011

7:00 – 9:00 PM

## **CALL TO ORDER**

Reading of the Mission Statement

*Washington Montessori is committed to the development of the whole child, enabling him to draw upon all his gifts and reach his greatest potential. We encourage personal responsibility both socially and academically. Each child is allowed freedom of choice and is offered guidance in setting individual goals. Our mission is to inspire academic excellence; to nurture curiosity, creativity, and imagination; and to do so within an environment rich with warmth, kindness and respect.*

## **OPEN SESSION:**

Privilege of the Floor

**MPTO Report:** Reported by Steve Jones

Financial Statement

Fundraising Events

MPTO Election Results

**Faculty Report:** Reported by Angie Bosso

**Preschool Report:** Reported by Sandy Kennedy

**Amendments to/Approval of Agenda**

**Reading and Approval of BoT Minutes**

April 21, 2011

**Consent Agenda**

**Old Business**

Monthly Budget Report

Monthly Balance Sheet

Monthly Fund Balances (copies of all current statements)

Therapeutic Life Center: OT Contract

Auditor: Contract from Petway, Mills, and Pearson

Bullying Policy and Policy Changes: 2011-12 Parent Handbook

WMPCS Marketing tool created w/the aid of the Blue Print: Reported by Rachel Midgette

WMPCS Committee Guidelines: Reported by Lisa Lawless

Google Docs: Update on working status

Self-Perpetuating Board Seat – Update current status (close advertising by June 1<sup>st</sup>)

Appoint Interview Committee: HoS + 2 Self Perpetuating BoT members (Interviews should be conducted between June 13 and July 14)

Board Seat Gap Analysis: BoT shares ideas then conducts Analysis together

HoS Report:

Enrollment: Waiting list for each level

**New Business**

HoS Evaluation: All Voting Board Members receive an Evaluation Form

HoS Report:

EDS Report: Free and Reduced Meals

Marketing

**Public Comments**

**CLOSED SESSION:** [Confidential 143-318/.11 (a)(5) and Personnel 143-318.11(a)(6)]

**ADJOURNMENT**

## BoT Reminders

### NC Charter School Conference:

July 31- August 2 in Raleigh, NC. Attendance is free for any charter school board members. You will need to register if you would like to go.  
Register information available at <http://www.nccharters.org/2011conference/>

## Tabled Topics or Topics in Progress

### Blueprint:

Rachel is currently working on making the Blueprint visually appealing and adjusting it to use as a marketing tool for WMPCS as discussed at Spring Retreat 2011. We will revisit this at the April BoT meeting. **Tabled until May 2011**

### Best Practices/Working Document and Online Calendar:

All Board members should begin collecting suggestions to add to the Best Practices Operational Guide, and Online Calendar. The current BoT Calendar will be used as a starting point. Dr. Denney and Katrina will begin setting up a BoT online space using *Google Docs* in order to aid the BoT in building these 2 documents. Updates will be provided at the April BoT meeting. **Google Docs is now set up for BoT members. BoT members should have received an email allowing them to access and begin collaboratively creating/utilizing certain documents. \*Updates at May 2011 meeting.**

### BoT Annual Goal List:

The HoS's Annual Goal and the BoT's Annual Goal list should compliment each other (HoS's goals are presented to the board during the August BoT meeting each year). Current long range planning information (from Retreats) will be used as a starting point. Dr. Denney and Katrina will begin setting up a BoT online space using *Google Docs* in order to aid the BoT in building this document. Updates will be provided at the April BoT meeting. **BoT members should have received an email allowing them to access and begin collaboratively creating/utilizing certain documents. \*Updates at May 2011 meeting.**

### Committees:

Lisa Lawless is currently drafting guidelines and will present at the April BoT meeting.

It was recommended that these three committees be formed.

1. 5 year plan Committee (Long range planning)
2. Re-branding Committee (Marketing/update WMPCS current logo)
3. Facility Committee (Facility Growth)

**\*Tabled until the May 2011 meeting.**

### 2010-2011 School Survey:

Discuss further at the 2011 BoT Spring Retreat.

**\*Continue to use as an aid over the next year.**